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WELCOME TO

SAGE PASTEL EVOLUTION 2009

Thank you for choosing Pastel as your accounting software, support and service provider.

WHAT'S NEW AND

UPGRADE GUIDE VERSION 6

Sage Pastel Evolution's continuous investment in research and development provides you with the latest and most up-to-date business accounting and CRM software.

With the release of Pastel Evolution Version 6.0 we have developed great new features to provide your business with greater flexibility, efficiency and control.

We trust that the exciting new benefits and features in this release will make a real difference to your business, saving you time.

NEW FEATURES:

PASTEL EVOLUTION ACCOUNTING

GENERAL

Budgets per project

Budgets were traditionally managed per General Ledger account. Many businesses working with projects face the challenging task of ensuring that, not only are they profitable within their broad budgets, but also that they manage the profitability down to project level. We have introduced a new feature which lets you budget per project, which is then linked to General Ledger accounts. Yearly budgets can also be increased based on actual or budget values and reporting lets you distinguish between actual and budget values as well. This feature now also allows for sub projects per budget.

Forcing of Sales representative and project codes

Businesses often need to allocate project codes and sales reps to transactions, but may forget to link this additional information to transactions, which can complicate the reporting process. Evolution now lets you force users to input this information at the point of processing their transactions. This systematic control will ensure that reports include the information that managers require. In addition, Evolution will also allow a default project or sales rep code to be set-up per user, with a security permission to override when applicable. These options are available in the Defaults section of each module.

Printing of source transactions

Transactions captured via the Standard Transactions feature in the Accounts Receivable and Accounts Payable modules can now be printed at the time of completing the transaction update. This also applies to Journal Transfers and Stock Adjustment transaction processing.

Alternate stationery layouts for e-mailing of documents

E-mailing of invoices is convenient but can also be problematic. A typical difficulty is when invoices are printed on pre-printed stationery. Upon printing the invoice, there is no need to duplicate the information that appears on the pre-printed form. However, when e-mailing that same invoice, much of the information is lost. Typical casualties are logos, telephone numbers and other fixed detail. This feature prevents that from happening, and is available across all reports, by using the E-mail option.

INVENTORY

Inventory | Transactions | Inventory Journals

The Inventory Journal feature lets you capture stock adjustments within a batch where either the quantity and/or the item cost price can be adjusted simultaneously. The option to specify adjustments against a Job Card or Project Code is also available.

Inventory | Maintenance | Inventory Groups

A new account selection within Inventory Groups allows for the work-in-progress account to be selected and will update the relevant account accordingly.

Inventory | Transactions | Inventory Count

The Inventory Count feature now includes the ability to do stock takes by the Unit of Measure, making it much easier to count inventory. The conversion to the Stocking Unit is done automatically within the stock count.

ACCOUNTS RECEIVABLE (AR)

AR | Enquiries | Quotes history

Pastel Evolution Version 6 allows you to store processed quotes for future reference. Once a quote is processed, it will save the original quote, with the quote number linked to the final invoice for reference purposes.

AR | Maintenance | Customers | COD Account

Have you ever invoiced a COD client when his previous payment was still outstanding? This feature helps you to avoid that mistake. It assists in managing cash on delivery clients by preventing any further invoicing against those customers with COD terms, until a payment for the last invoice has been received.

AR | Reports | Sales Analysis

New Sales Reports allow for all transactions to be reported from the different modules, making it easier to reconcile against the General Ledger sales accounts.

JOB COSTING

Job Costing | Transactions | Job Cards | Partial Invoicing

The Job Costing module has been enhanced with a feature that will assist businesses requiring to invoice contracts in stages. Where partial invoicing is required, you can now specify the exact quantity ready to be invoiced and Evolution will display the items that have already been invoiced, and those waiting to be invoiced. Evolution will automatically take into account the relevant entries between Work-in-Progress, Income and Expense accounts in the General Ledger.

Job Costing | Maintenance | Worker rates

This new feature creates hourly rates per worker. When capturing Job Card data, hourly rates for workers, together with their completed hours, can be incorporated into the costing of the overall job and detailed on the Job Card.

FIXED ASSETS (FA)

FA | Transactions | Asset Count

This new feature allows for assets to be counted via a mobile scanner and then imported. The system will automatically track assets by location and allow for changes by location. The following reports are available during the asset count:

- Assets where counts differs.
- Assets where location differs.
- Assets not verified.
- Assets missing from the register.

FA | Reports

The following reports have been added:

- Capital Gains Tax Report.
- Deferred Tax Report.
- SARS Tax Report.

CONTACT DETAILS FOR **SAGE PASTEL EVOLUTION**

SAGE PASTEL EVOLUTION ACCOUNTING

Switchboard
Product Sales

0845 456 3103
as above - take option 1

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